



London BMS

London Business & Management School

APPLICATION FOR ADMISSION TO FULL - TIME COURSES

Attach
Photograph here

PERSONAL DETAILS: *Please type in or print clearly in black ink.*

SURNAME: TITLE: Mr. Mrs. Miss. Other:

FIRST/GIVEN NAME:

DATE OF BIRTH: (DD/MM/YYYY)

<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	---	----------------------	---	----------------------	----------------------	----------------------	----------------------

NATIONALITY:

PASSPORT NUMBER:

PASSPORT EXPIRY DATE:

ADDRESS IN THE UNITED KINGDOM:

<input type="text"/>
<input type="text"/>
<input type="text"/>

POSTCODE:

HOME TEL:

WORK TEL:

MOBILE TEL:

ADDRESS IN YOUR HOME COUNTRY:

<input type="text"/>
<input type="text"/>
<input type="text"/>

COUNTRY:

TELL ABROAD:

FAX ABROAD:

Email Address:

COURSE DETAILS:

COURSE CODE and NAME: Click to select course:

START DATE:

FINISH DATE:

PREVIOUS QUALIFICATIONS: Relevant to your chosen course

YEAR:	QUALIFICATION:	EXAMINATIONS BODY:
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

I hereby certify that the above information is true to the best of my knowledge. I have read the terms and conditions of admission to the college overleaf and agree to abide by them. I have submitted £150.00 registration fee, 3 passport size photographs, copies of all past qualifications relevant for entry to the course and a copy of my birth certificate or copy of my passport. (It would help in the selection process if students enclosed 2 reference letters, one academic and one work related. Students are also encouraged to express in the form of a covering letter, how their selected course would benefit their career aspirations.)

I hereby agree to pay in full all tuition fees on the course without default and all examination fees which I understand is not include in the tuition fees

Signature:

Date:

FOR OFFICE USE	Date Application Received _____	Tuition Fees: £			
		Date	Amount Paid	Receipt No	Outstanding Fees
Examination/membership No:					
Home Office reference No:					
Student ID Card Number:					
Registration Fees; £150.00	RN: _____ Date: _____				

PAYMENT DETAILS:

- Payment must be made by £ sterling cheque/draft drawn on a UK bank, by postal order or by credit/debit card
- Registration forms will not be accepted unless accompanied by the correct payment.
- Any other payment included with the registration

Please select a method of payment:

- I have enclosed Cheque made payable to “London Business & Management School”.
- I have enclosed Draft made payable to “London Business & Management School”.
- Please deduct from my Credit card or Debit card.(Complete your details in credit/debit card form below).

Registration Fees: £ Course Fees: £ Total payment submitted: £

Please print total amount payment:

CREDIT/DEBIT CARD PAYMENT FORM

I wish to pay by VISA Delta MasterCard Maestro Solo Amex Debit card
I authorize you to debit my account with the sum of: £00.00

My card number is:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

Valid from
Month Year

Expires End
Month Year

Issue no
(if applicable)

Security Code
Last three digits at the back of card or
four digits on the front of AMEX card

Cardholder Name:
Mr. Miss. Mrs. Other Name:

Cardholder Address:

HOME TEL:
MOBILE TEL:
FAX NO:
Email Address:

POSTCODE:
COUNTRY:

I certify that the information I have provided is true and accurate.

Cardholder Signature: Date:
Student's Signature: Date:
(if not cardholder)

Confidential Student Reference

This form is to be used by applicants in connection with an application for study at London Business & Management School. Students are required to complete section ONE and then forward the form to their Referee for completion and returned to the address set out at the foot of the page overleaf, or returned to the student for submission.

1. STUDENT DETAILS

Student Number	
Surname	
First Name	
Course Title	

2. REFERENCE (ANY INFORMATION GIVEN WILL BE TREATED IN STRICT CONFIDENCE)

2.1 How long have you known the applicant and in what capacity?

--

2.2 What do you consider to be the applicant's strengths and attributes in terms of the course of study/qualifications for which s/he is applying?

--

2.3 How do you rate her/his academic abilities at under graduate/postgraduate level?

--

2.4 How do you rate her/his practical ability?

--

2.5 Which of the following categories would you place the applicant in the context of the group within which you know her/him? (Please tick appropriate box).

	Outstanding	Very Good	Good	Average	Unable to Assess
Intellectual ability					
Academic ability					
Originality i.e. ability to initiate new ideas					
Organisational skills i.e. ability to work with others					

2.6 Please make any further comments which you feel will be helpful in assessing the candidate's application.

2.7 How firmly do you support this application?

2.8 If the applicant's first language is not English, how would you assess her/his level of competence?

	Outstanding	Very Good	Good	Average	Unable to Assess
Written					
Listening and Comprehension					
Spoken					
Reading					
Written					

Thank you for your assistance in providing this information about the applicant, we appreciate your cooperation.

Referee Name:

Position:

Address:

Date:

Email:

Please return this form to

Admissions Office
 London Business and Management School .
 22-34, Cheam High Street
 Surrey SM3 8RL
 United Kingdom

Confidential Student Reference - 2

This form is to be used by applicants in connection with an application for study at London Business & Management School. Students are required to complete section ONE and then forward the form to their Referee for completion and returned to the address set out at the foot of the page overleaf, or returned to the student for submission.

1. STUDENT DETAILS

Student Number	
Surname	
First Name	
Course Title	

2. REFERENCE (ANY INFORMATION GIVEN WILL BE TREATED IN STRICT CONFIDENCE)

2.1 How long have you known the applicant and in what capacity?

2.2 What do you consider to be the applicant's strengths and attributes in terms of the course of study/qualifications for which s/he is applying?

2.3 How do you rate her/his academic abilities at under graduate/postgraduate level?

2.4 How do you rate her/his practical ability?

2.5 Which of the following categories would you place the applicant in the context of the group within which you know her/him? (Please tick appropriate box).

	Outstanding	Very Good	Good	Average	Unable to Assess
Intellectual ability					
Academic ability					
Originality i.e. ability to initiate new ideas					
Organisational skills i.e. ability to work with others					

2.6 Please make any further comments which you feel will be helpful in assessing the candidate's application.

2.7 How firmly do you support this application?

2.8 If the applicant's first language is not English, how would you assess her/his level of competence?

	Outstanding	Very Good	Good	Average	Unable to Assess
Written					
Listening and Comprehension					
Spoken					
Reading					
Written					

Thank you for your assistance in providing this information about the applicant, we appreciate your cooperation.

Referee Name:

Position:

Address:

Date:

Email:

Please return this form to

Admissions Office

London Business and Management School .
22-34, Cheam High Street
Surrey SM3 8RL
United Kingdom

Personal Statement

Student Name:	
Course Student has selected:	
Awarding Body:	

Please use the space below to express why you have chosen London BMS as your course provider and how your chosen course will assist to meet your career aspirations. It would be advisable to commence by giving us a background of yourself (200 to 300 words). Please use the back of this sheet if required.

Financial Declaration:

In order to gain entry to the UK, the UK Border Agency requires you to show original evidence of enough money to pay your fees for the first year and your monthly living costs for up to 9 months (or the length of the course if shorter).

The required amounts are:

- In London – course of 9 months or less: course fees plus £800 per month living costs*
- In London – course of more than 9 months: first year of fees and £7200 to cover living costs for 9 months*

I declare that, to the best of my knowledge, I will be able to show original evidence of the above stated funds required by the UK Border Agency on arrival in the UK.